

TRADE CREDIT ACCOUNT APPLICATION

Document owner	Applies to	Version	Format
Managing Director	UK business customers	2.0	Handwritten

Please complete all relevant sections in BLOCK CAPITALS. Completion does not guarantee that credit will be granted. Until approval is confirmed in writing, orders are payable in cleared funds before collection or delivery.

1. BUSINESS DETAILS

Legal business name	
Trading name, if different	
Business type	
Company / LLP number	
VAT number	
Year established	
Registered office address	
Postcode	
Trading address, if different	
Postcode	
Website	

2. CONTACTS AND ACCOUNT ADMINISTRATION

Main contact name	
Job title	
Telephone	
Mobile	
Email	
Accounts payable contact	
Accounts telephone	
Invoice / statement email	

Purchase order required?	
Order name / reference to use	
Invoice name and address	

3. CREDIT REQUEST

Credit limit requested	
Estimated monthly spend	
Goods normally required	
Existing Bennetts cash account, if any	

4. DELIVERY DETAILS

Usual delivery address	
Postcode	
Site / delivery contact	
Telephone	
Access restrictions or vehicle limits	
Acceptable delivery days / times	
Unloading arrangements	

5. DIRECTORS, PARTNERS OR PROPRIETOR

Full name 1 and role	
Full name 2 and role	
Full name 3 and role	

6. TRADE REFERENCE 1

Business name	
Contact name	
Email	
Telephone	

7. TRADE REFERENCE 2

Business name	
Contact name	
Email	
Telephone	

8. DECLARATION AND AUTHORITY

- I confirm that the information supplied is complete and accurate and that I am authorised to make this application.
- I request a trade credit account and agree that, if approved, orders and supplies will be governed by the Bennetts Timber Standard Terms and Conditions of Sale provided or made available to me.
- I authorise proportionate trade-reference, identity, fraud-prevention and commercial credit checks.
- I understand that Bennetts Timber may decline the application, set or change a credit limit, require payment in advance, or suspend or withdraw credit in accordance with its terms.

Personal data will be used to assess the application, administer the account, prevent fraud, collect debts, maintain records and comply with legal obligations in accordance with the Bennetts Timber Customer Privacy Notice.

Name of authorised signatory	
Position	
Signature	
Date	

OFFICE USE ONLY

Account reference	
Credit check completed by / date	
Approved credit limit	
Payment terms	
Approved / declined by / date	
Review date	